# OrchidLive .com

# Specialist Occupational Health Software

# **Company Overview**

- UK OH specialists for over 20 years, trusted with more than 1.5 million employee records
- Clients include central government agencies, universities, local authorities, large public bodies, OH providers and a wide variety of private sector clients.

## **Onboarding, Training & Ongoing Support**

- 10-12 hours of live training workshops with a member of our senior team
- Complemented by a comprehensive online training hub with 60+ modular videos and step-by-side guides and templates for how to configure the software
- Detailed 140 page handbook which is updated and re-circulated monthly
- Responsive UK support team available 9-5, Monday-Friday.

# **Dashboard Portal for Line Managers / HR**

- Portal can be utilised by line managers and HR to submit referrals, pre-placements, health surveillance requests, sickness absences and check the status of referrals and recalls
- Instant messaging system to allow secure communication with OH
- Secure download of fitness certificates and case reports

### **Case Management & Pre-Placements**

- Referrals submitted digitally by line managers and HR
- OH can easily triage, process and assign referrals according to a custom workflow (auto-triage also available)
- Employee consent handled electronically with automatic prior sight consent requests
- Seamless write up of reports with quick, secure sharing to employees and managers

#### **Health Surveillance**

- Powerful tools for OH and managers to track recalls and ensure compliance
- HSE standard assessments & create your own assessments in our builder tool
- Quick and easy generation and sharing of fitness certificates

#### **Immunisations**

- Easily dispense single and multi-course vaccinations
- Report / analyse immunisation program by department, batch etc

### **Significant Automation & Cost-Saving Potential**

- Self-book employee calendar
- Auto-send new employee questionnaires as recalls fall due
- Chase consent and questionnaire requests by email and SMS
- Automated SMS reminders to employees before appointments